

TEMPLATE DATA PROCESSING AGREEMENT (NO SUPPLY AGREEMENT)

This is a template data processing agreement, for use when North East & North Cumbria ICB (the ICB) is acting as a data processor but there is no associated contract for goods of services with the data controller (Supply Agreement). For example, where the data processing activity is commissioned by a person other than the data controller in question and there are no fees or changes payable by the data controller in question to the ICB.

If there is a separate Supply Agreement between the data controller and data processor you should not use this template.

DATA PROCESSING AGREEMENT

between

(1) Northern Lincolnshire and Goole NHS Foundation Trust

and

(2) North East & North Cumbria ICB (the ICB)

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THIS AGREEMENT is made on [insert date]

BETWEEN:

(1) Northern Lincolnshire and Goole NHS Foundation Trust of Scartho Road, Grimsby, North East Lincolnshire, DN33 2BA **('the Controller')**; and

(2) **North East & North Cumbria ICB of Pemberton House, Sunderland, SR5 3XB ('the Processor')**

BACKGROUND

(A) The Controller has appointed the Processor to process certain Personal Data (as described in the Annex to this Agreement) on its behalf. The Controller has agreed to provide such Personal Data to the Processor for processing only in accordance with the terms of this Agreement from the date on which this Agreement is entered into (the **Commencement Date**).

IT IS AGREED as follows:

1 **DEFINITIONS AND INTERPRETATION**

1.1 The following definitions shall apply in this Agreement:

Data Guidance means any applicable guidance, guidelines, direction or determination, framework, code of practice, standard or requirement regarding information governance, confidentiality, privacy or compliance with the Data Protection Legislation (whether specifically mentioned in this Agreement or not) to the extent published and publicly available or their existence or contents have been notified to the Processor by the Controller and/or any relevant Regulatory or Supervisory Body. This includes but is not limited to guidance issued by NHS Digital, the National Data Guardian for Health & Care, the Department of Health & Social Care, NHS England, the Health Research Authority, Public Health England, and the Information Commissioner;

Data Loss Event means any event that results, or may result, in unauthorised processing of Personal Data including without limitation actual or potential loss, destruction, corruption or inaccessibility of Personal Data, including any Personal Data Breach;

Data Processing Services means the data processing services described in the Annex to this Agreement;

Data Protection Impact Assessment means an assessment by the Controller of the impact of the envisaged processing on the protection of Personal Data;

Data Protection Legislation means (i) the UK GDPR (ii) the DPA 2018 (iii) all applicable Law concerning privacy, confidentiality or the processing of personal data including but not limited to the Human Rights Act 1998, the Health and Social Care (Safety and Quality) Act 2015, the common law duty of confidentiality and the Privacy and Electronic Communications (EC Directive) Regulations 2003;

Data Protection Officer shall take the meaning given in the Data Protection Legislation;

Data Subject shall take the meaning given in the Data Protection Legislation;

Data Subject Access Request means a request made by, or on behalf of, a Data Subject in accordance with rights granted pursuant to the Data Protection Legislation to access their Personal Data;

Information Commissioner means the independent authority established to uphold information rights in the public interest, promoting openness by public bodies and data privacy for individuals and any other relevant data protection or supervisory authority recognised pursuant to the Data Protection Legislation;

Law means any law or subordinate legislation within the meaning of Section 21(1) of the Interpretation Act 1978, bye-law, enforceable right within the meaning of Section 2 of the European Communities Act 1972, regulation, order, regulatory policy, mandatory guidance or code of practice, judgment of a relevant court of law, or directives or requirements with which the Processor is bound to comply;

Personal Data shall take the meaning given in the Data Protection Legislation;

Personal Data Breach shall take the meaning given in the Data Protection Legislation;

Processing, controller and **processor** and cognate terms shall have the meaning given in the Data Protection Legislation;

Processor Personnel means any and all persons employed or engaged from time to time in the provision of the Services and/or the processing of Personal

Data whether employees, workers, consultants or agents of the Processor or any subcontractor or agent of the Processor;

Protective Measures means appropriate technical and organisational measures which may include: pseudonymising and encrypting Personal Data; ensuring confidentiality, integrity, availability and resilience of systems and services; ensuring that availability of and access to Personal Data can be restored in a timely manner after an incident; and regularly assessing and evaluating the effectiveness of the such measures;

Regulatory or Supervisory Body means any statutory or other body having authority to issue guidance, standards or recommendations with which the Processor and/or Processor Personnel must comply or to which it or they must have regard, including:

(i) CQC;

(ii) NHS England;

(iii) the Department of Health;

(iv) the National Institute for Health and Care Excellence;

(v) Healthwatch England and Local Healthwatch;

(vi) UK Health Security Agency;

(vii) relevant regulators of health and social care professionals, such as the General Medical Council, Nursing and Midwifery Council, and General Pharmaceutical Council;

(viii) the Healthcare Safety Investigation Branch;

(ix) Information Commissioner;

or any successor body or bodies responsible for patient and public voice functions in health and social care.

Sub-processor means any third party appointed to process Personal Data on behalf of the Processor related to this Agreement;

UK GDPR/DPA 2018 means the UK General Data Protection Regulation and Data Protection Act 2018;

Working Day means a day other than a Saturday, Sunday or bank holiday in England;

1.1.1 reference to any legislative provision shall be deemed to include any statutory instrument, bye law, regulation, rule, subordinate or delegated legislation or order and any rules and regulations which are made under it, and any subsequent re- enactment, amendment or replacement of the same;

1.1.2 the Annex forms part of this Agreement and shall have effect as if set out in full in the body of this Agreement. Any reference to this Agreement includes the Annex; and

1.1.3 references to clauses and Annexes are to clauses and Annexes to this Agreement.

1.1.4 **SCOPE OF THIS AGREEMENT**

1.2 In consideration of the Controller agreeing to provide or procure the provision of Personal Data to the Processor, the parties have agreed that:

1.2.1 from the Commencement Date, the terms of this Agreement will apply to and govern all processing of Personal Data by as part of the Data Processing Services; and

1.2.2 in the case of conflict or inconsistency between any of the provisions of this Agreement and the provisions of any other agreement between the Parties governing the Data Processing Services, the provisions of this Agreement shall prevail to the extent of such conflict or inconsistency.

1.2.3 **PROCESSING OF PERSONAL DATA**

1.3 The Parties acknowledge that for the purposes of the Data Protection Legislation and the delivery of the Data Processing Services, the Controller is the controller and the Processor is the processor.

1.4 The Processor shall notify the Controller immediately if it considers that any of the Controller's instructions infringe the Data Protection Legislation.

DATA PROTECTION IMPACT ASSESSMENTS

1.5 The Processor shall provide all reasonable assistance to the Controller in the preparation of any Data Protection Impact Assessment prior to commencing any processing. Such assistance may, at the discretion of the Controller, include:

1.5.1 a systematic description of the envisaged processing operations and the purpose of the processing;

1.5.2 an assessment of the necessity and proportionality of the processing operations in relation to the Data Processing Services;

1.5.3 an assessment of the risks to the rights and freedoms of natural persons; and

1.5.4 the measures envisaged to address the risks, including safeguards, security measures and mechanisms to ensure the protection of Personal Data.

1.6 The Processor shall provide all reasonable assistance to the Controller if the outcome of the Data Protection Impact Assessment leads the Controller to consult the Information Commissioner.

PROTECTIVE MEASURES

1.7 The Processor shall, in relation to any Personal Data processed in connection with its obligations under this Agreement:

1.7.1 process that Personal Data only in accordance with the instructions set out in the Annex, unless the Processor is required to do otherwise by Law. If it is so required the Processor shall promptly notify the Controller before processing the Personal Data unless prohibited by Law.

1.7.2 ensure that it has in place Protective Measures, which have been reviewed and approved by the Controller as appropriate to protect against a Data Loss Event having taken account of the:

1.7.3 nature of the data to be protected;

1.7.4 harm that might result from a Data Loss Event;

1.7.5 state of technological development; and

1.7.6 cost of implementing any measures.

1.7.7 ensure that:

1.7.8 the Processor Personnel do not process the Personal Data except in accordance with this Agreement (and in particular the Annex);

1.7.9 it takes all reasonable steps to ensure the reliability and integrity of any Supplier Personnel who have access to the Personal Data and ensure that they:

1.7.10 are aware of and comply with the Processor's duties under this clause;

1.7.11 are subject to appropriate confidentiality undertakings with the Processor or any Sub-processor that are in writing and are legally enforceable;

1.7.12 are informed of the confidential nature of the Personal Data and do not publish, disclose or divulge any of the Personal Data to any third party unless directed in advance and in writing to do so by the Controller or as otherwise permitted by this Agreement;

1.7.13 have undergone adequate training in the use, care, protection and handling of Personal Data that enables them and the Processor to comply with their responsibilities under the Data Protection Legislation and this Agreement. The Processor shall provide the Controller with evidence of completion and maintenance of that training within three Working Days of request by the Controller.

1.7.14 not transfer Personal Data outside of the UK or EEA unless the prior written consent of the Controller has been obtained and the following conditions are fulfilled:

1.7.15 the transfer is on the basis of adequacy regulations or exception or the Controller or the Processor has provided appropriate safeguards in relation to the transfer as determined by the Controller;

1.7.16 the Data Subject has enforceable rights and effective legal remedies;

1.7.17 the Processor complies with its obligations under the Data Protection Legislation by providing an adequate level of protection to any Personal Data that is transferred (or, if it is not so bound, uses its best endeavours to assist the Controller in meeting its obligations); and

1.7.18 the Processor complies with any reasonable instructions notified to it in advance by the Controller with respect to the processing of the Personal Data.

1.7.19 at the written direction of the Controller, delete or return the Personal Data (and any copies of it) to the Controller on termination of the Agreement unless the Processor is required by Law to retain the Personal Data. If the Processor is asked to delete the

Personal Data the Processor shall provide the Controller with evidence that the Personal Data has been securely deleted in accordance with the Data Protection Legislation within a period agreed within the written direction of the Controller.

TECHNICAL AND ORGANISATIONAL SECURITY MEASURES

1.8 Taking into account the state of the art, the cost of implementation and the nature, scope, context and purposes of processing as well as the risk of varying likelihood and severity for the rights and freedoms of natural persons, the Processor shall implement appropriate technical and organisational measures to ensure a level of security appropriate to the risk, including, but not limited to, as appropriate:

1.8.1 the pseudonymisation and encryption of Personal Data;

1.8.2 the ability to ensure the ongoing confidentiality, integrity, availability and resilience of processing systems and services;

1.8.3 the ability to restore the availability and access to personal data in a timely manner in the event of a physical or technical incident; and

1.8.4 a process for regularly testing, assessing and evaluating the effectiveness of technical and organisational measures for ensuring the security of processing.

SUB-PROCESSOR

1.9 Before allowing any Sub-processor to process any Personal Data related to this Agreement, the Processor must:

1.9.1 notify the Controller in writing of the intended Sub-processor and processing;

1.9.2 obtain the written consent of the Controller;

1.9.3 enter into a written agreement with the Sub-processor which gives effect to the terms set out in this Agreement such that they apply to the Sub-processor; and

1.9.4 provide the Controller with such information regarding the Sub-processor as the Controller may reasonably require.

1.10 The Processor shall ensure that the Sub-processor's access to the Personal Data terminates automatically on termination of this Agreement for any reason save that the Sub-processor may access the Personal Data in order to securely destroy it, unless the Processor or Sub-processor is required to do otherwise by Law.

1.11 The Processor shall remain fully liable for all acts or omissions of any Sub-processor.

SUBJECT ACCESS/RIGHTS REQUESTS

1.12 Subject to clause 1.15, the Processor shall notify the Controller immediately if it:

1.12.1 receives a Data Subject Access Request (or purported Data Subject Access Request) connected with Personal Data processed under this Agreement;

1.12.2 receives a request to rectify, block or erase any Personal Data connected with Personal Data processed under this Agreement;

1.12.3 receives any other request, complaint or communication relating to either Party's obligations under the Data Protection Legislation connected with Personal Data processed under this Agreement;

1.12.4 receives any communication from the Information Commissioner or any other Supervisory or Regulatory Body connected with Personal Data processed under this Agreement;

1.12.5 receives a request from any third party for disclosure of Personal Data connected with this Agreement; or

1.12.6 becomes aware an actual or suspected Data Loss Event.

1.13 This notification shall be given by emailing the original request and any subsequent communications to **Clee Health Group (B81015).**

1.14 The Processor shall not respond substantively to the communications listed at clause 1.12 save that it may respond to a Regulatory or Supervisory Body following prior consultation with the Controller.

1.15 The Processor's obligation to notify under clause 1.12 shall include the prompt provision of further information to the Controller in phases, as details become available.

1.16 Taking into account the nature of the processing, the Processor shall provide the Controller with full assistance in relation to either Party's obligations under Data Protection Legislation and any complaint, communication or request made under clause 1.12 (and insofar as possible within the timescales reasonably required by the Controller) including by promptly providing:

1.16.1 the Controller with full details and copies of the complaint, communication or request;

1.16.2 such assistance as is reasonably requested by the Controller to enable the Controller to comply with a Data Subject Access Request within the relevant timescales set out in the Data Protection Legislation;

1.16.3 such assistance as is reasonably requested by the Controller to enable the Controller to comply with other rights granted to individuals by the Data Protection Legislation including the right of rectification, the right to erasure, the right to object to processing, the right to restrict processing, the right to data portability and the right not to be subject to an automated individual decision (including profiling);

1.16.4 the Controller, at its request, with any Personal Data it holds in relation to a Data Subject;

1.16.5 assistance as requested by the Controller following any Data Loss Event;

1.16.6 assistance as requested by the Controller in relation to informing a Data Subject about any Data Loss Event, including communication with the Data Subject;

1.16.7 assistance as requested by the Controller with respect to any request from the Information Commissioner, or any consultation by the Controller with the Information Commissioner;

1.16.8 the Controller with any copies of requests from Data Subjects seeking to exercise their rights under the Data Protection Legislation. Such requests must be sent, to **Clee Health Group (B81015)** immediately, and in no longer than one Working Day of receipt by the Processor.

1.17 The Processor shall allow for audits of its delivery of the Data Processing Services by the Controller or the Controller's designated auditor.

1.18 The Processor shall provide the Controller with evidence to demonstrate compliance with all of its obligations under this Agreement and the relevant Data Protection Legislation.

DATA PROTECTION OFFICER

1.19 The Processor shall designate a Data Protection Officer if required by the Data Protection Legislation, and shall communicate to the Controller the name and contact details of any Data Protection Officer.

RECORD OF THE DATA PROCESSING ACTIVITIES

1.20 The Processor shall maintain complete and accurate records and information to demonstrate its compliance with this Agreement, the Data Protection Legislation and Data Guidance. The Processor must create and maintain a record of all categories of data processing activities carried out under this Agreement, containing:

1.20.1 the categories of processing carried out under this Agreement;

1.20.2 where applicable, transfers of Personal Data to a third country or an international organisation, including the identification of that third country or international organisation and, where relevant, the documentation of suitable safeguards;

1.20.3 a general description of the Protective Measures taken to ensure the security and integrity of the Personal Data processed under this Agreement; and

1.20.4 a log recording the processing of Personal Data in connection with this Agreement comprising, as a minimum, details of the Personal Data concerned, how the Personal Data was processed, where the Personal Data was processed and the identity of any individual carrying out the processing.

1.21 The Processor shall ensure that the record of processing maintained in accordance with clause 1.20 is provided to the Controller within two Working Days of a written request from the Controller.

1.22 This Agreement does not relieve the Processor from any obligations conferred upon it by the Data Protection Legislation.

1.23 The Parties agree to take account of any guidance issued by the Information Commissioner. The Controller may on not less than 30 Working Days' notice to the Processor amend this Data Processing Agreement to ensure that it complies with any guidance issued by the Information Commissioner.

1.24 The Controller may, at any time on not less than 30 Working Days' notice, revise this clause by adding to it any applicable controller to processor standard clauses or similar terms forming part of an applicable certification scheme (which shall apply when incorporated by attachment to this Agreement).

1.25 The Processor shall deliver the Data Processing Services in accordance with all Data Protection Legislation, any Data Guidance and this Agreement and in particular that it has in place Protective Measures that are sufficient to ensure that the delivery of the Data Processing Services complies with the Data Protection Legislation and ensures that the rights of Data Subjects are protected. The Processor shall not do or omit to do anything that will put the Controller in breach of the Data Protection Legislation or the Data Guidance.

1.26 The Processor must assist the Controller in ensuring compliance with the obligations set out at Article 32 to 36 of the UK GDPR, taking into account the nature of processing and the information available to the Processor.

1.27 The Processor must take prompt and proper remedial action regarding any Data Loss Event.

1.28 The Processor must assist the Controller by taking appropriate technical and organisational measures, insofar as this is possible, for the fulfilment of the Controller obligation to respond to requests for exercising rights granted to individuals by the Data Protection Legislation.

1.29 **TERM AND TERMINATION**

1.30 This Agreement shall commence on the Commencement Date. Either party may terminate this Agreement on 30 Workings Days' notice in writing.

1.31 Without affecting any other right or remedy available to it, the Controller may immediately terminate this Agreement by notice in writing to the Processor if the Processor commits a material breach of any provision of this Agreement or the Processor repeatedly breaches any of the provisions of this Agreement.

1.32 On termination of this Agreement:

1.32.1 any rights, remedies, obligations or liabilities of the parties that have accrued up to the date of termination, including the right to claim damages in respect of any breach of this Agreement which existed at or before the date of termination, shall not be affected;

1.32.2 the provisions of this Agreement which place obligations on the Processor in respect of the processing of Personal Data shall continue in force and effect until such time as all Personal Data (including all copies thereof) has either been returned and/or destroyed in accordance with this Agreement (unless otherwise strictly required by Law);

1.32.3 without prejudice to the foregoing sub-clause, the provisions of this Agreement that expressly or by implication are intended to come into or continue in force on or after termination of this Agreement shall remain in full force and effect.

1.32.4 **REMEDIES AND NO WAIVER**

1.33 Nothing in this Agreement excludes or limits any liability which cannot legally be excluded or limited including, but not limited to, liability:

1.33.1 between the Parties under the Data Protection Legislation;

1.33.2 for death of personal injury caused by negligence; and

1.33.3 for fraud of fraudulent misrepresentation.

1.34 This clause sets out specific heads of excluded loss:

1.34.1 Subject to clause 5.1, the types of loss listed in clause 5.2.2 are wholly excluded by the parties.

1.34.2 The Processor shall not be liable under this Agreement for:

1.34.3 loss of profits;

1.34.4 loss of sales or business;

1.34.5 loss of agreements or contracts;

1.34.6 loss of anticipated savings;

1.34.7 loss of use or corruption of software, data or information (outside the remit of the Data Processing Services);

1.34.8 loss of or damage to goodwill;

1.34.9 any other type of special, indirect or consequential loss.

1.35 The rights and remedies provided under this Agreement are in addition to, and not exclusive of, any rights or remedies provided by Law or in equity including under the Data Protection Legislation.

1.36 A waiver of any right or remedy under this Agreement or by Law or in equity is only effective if given in writing and signed on behalf of the party giving it and any such waiver so given shall not be deemed a waiver of any similar or subsequent breach or default.

1.37 A failure or delay by a party in exercising any right or remedy provided under this Agreement or by Law or in equity shall not constitute a waiver of that or any other right or

remedy, nor shall it prevent or restrict any further exercise of that or any other right or remedy. No single or partial exercise of any right or remedy provided under this Agreement or by Law or in equity shall prevent or restrict the further exercise of that or any other right or remedy.

1.38 **NOTICES**

1.39 Any notice given to a party under or in connection with this Agreement shall be in writing in the English language and shall be sent by email to the relevant address set out below.

NENC ICB Contact: nencicb.ig@nhs.net

nel.b81015@nhs.net

1.40 Any notice validly given in accordance with the foregoing clause shall be deemed to have been received the following Working Day.

1.41 **GENERAL**

1.42 The Processor shall not assign, transfer, mortgage, charge, subcontract, declare a trust over or deal in any other manner with any or all of its rights and obligations under this Agreement without the prior written consent of the Controller.

1.43 No variation of this Agreement shall be effective unless it is in writing and signed by the parties to this Agreement.

1.44 This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all the counterparts shall together constitute the one agreement. No counterpart shall be effective until each party has executed at least one counterpart.

1.45 **GOVERNING LAW AND JURISDICTION**

1.46 This Agreement and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the Law of England.

1.47 Each party irrevocably agrees that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim arising out of or in connection with this Agreement or its subject matter or formation (including non-contractual disputes or claims), provided that nothing in this clause shall prevent a party from enforcing any judgement obtained in the court of England and Wales in any other court with jurisdiction over the other party.

THIS AGREEMENT has been entered into on the date stated at the beginning of it.

2 SIGNATORIES

To become legally binding, this agreement must be signed by relevant directors from both the Controller and the Processor.

Signed by [**NAME**] for and on behalf of [**PRACTICE NAME**]:

_____	Signature of Director
_____	Name of Director
_____	Date

Signed by **Claire Riley** for and on behalf of the ICB:

	Signature of Chief Officer
Chief Corporate Officer	Title of Director
09/09/2026	Date

11 ANNEX – DATA PROCESSING SERVICES

1. The Processor shall comply with any further written instructions with respect to processing from the Controller
2. Any such further instructions shall be incorporated into this Annex.

Targeted Lung Cancer Screening

Summary	
***Subject matter of the processing**	The Lung Cancer Screening programme is aimed at people aged 55-74+364 days who are current or ex-smokers. Those identified will be invited for a nurse-led assessment and if appropriate will go on to have a low dose CT scan. The aim of the programme is to identify Lung Cancer at an earlier stage and potentially offer curative treatment. The service is offered via telephone assessment and where necessary attendance for scans is based at mobile CT units sited in community locations to improve access and attendance for baseline and any follow up scans that may be required. Patient data will be extracted to support the National Targeted Lung Cancer Screening Programme being run within HNY Cancer Alliance. GP records is the most appropriate method to be used to extract the data. The programme is being expanded adopting phased approach across HNY Cancer Alliance footprint. Between 22/23 and 26/27 the programme will deliver: • Initial cohort (55-74) baseline assessment and scans including follow up. • A further round of assessment and scans to capture participants who will have aged into the eligibility cohort.
***Duration of the processing**	Processing will be several extractions of data for both baseline cohort numbers and subsequent numbers who have aged in, at place for all GP Practices within the following areas: • North East Lincolnshire Searches for the above areas will be conducted between August 2024 and will be completed by 2027 Timescales for the other place areas within the HNY CA geography, are still to be agreed and will be subject to further

	review of this specification and any subsequent contract.
***Nature and purpose of the processing**	To enable the identification and invitation of participants eligible for Lung Cancer Screening as per the categories set out further in this document. The Primary Care Data Quality Team will internally quality assure the data in advance of releasing the report and send to the LHC booking team for issuing invitations: Data is required to be: • Checked in accordance with the GP schedule in Appendix A • Consistent data search across practices • Any errors rectified prior to the data being shared
Dataset Detail	
Dataset (s)	GP Dataset
Legal basis for sharing	General Data Protection Regulations • Article 6(1)(e) – all personal data: Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller. • Article 9(2)(h) – special categories of personal data: Processing is necessary for the provision of health or social care systems and services.
Compliance with confidentiality and privacy rights	• Common Law Duty of Confidentiality and Article 8 Human Rights Act 1998: The Parties will ensure they comply with these obligations.
***Type of Personal Data**	Personal data collected will be: • Health data including clinical diagnosis, treatments and outcomes (including mental health). • Demographic data. • Racial or ethnic origin. • Smoking status
***Categories of Data Subject**	Practice and Branch: The searches should be conducted in accordance with the place

	based GP schedule in the attached spreadsheet. Searches should be conducted for each practice which are listed at a locality level. This includes searching for branch site codes where one practice grouping may have multiple sites spread across a number of localities. Modelled estimates of expected eligible numbers by practice have been provided and can be used as a reference at the point of searches being run. Further details of branch sites are identified in the GP schedule in the attached spreadsheet. When running several practice/branch searches at once a separate report should be provided for each practice/branch. Age and Ever Smoked: Current patients for the GP practice, ever smokers aged 55-74 and 364 days at the point of the data extraction (N.B. an ever smoker is a current or former smoker who has smoked more than 100 cigarettes, or an equivalent tobacco product, in their lifetime). If no smoking status is recorded in the patient record, this needs to be included in the report but mark as no status recorded. Postcode: Eligible patients are those who are resident within the place boundary ie. those registered at the practice but out with the place boundary are not eligible, an eligible postcode list will be provided. Timescales for searches: North East Lincolnshire – To commence December 2026
Data Extraction, Authorised Recipients and Data to be Shared	
Included in the data extract	<u>Inclusion criteria</u> • Current patients • Ever Smoked patients aged 55-74 and 364 days at the point of data extraction • No smoking status recorded • Within eligible ‘place’ post code area (list provided) <u>Demographics</u> • NHS number • Full Name • Date of birth • Sex at birth

	• Registered Practice/branch • Home Address • Home Postcode • Telephone contact details (home and mobile) • Marital status <u>Read Coded Data</u> (including date, code, values) Data will be extracted on the following areas; the specific Read codes searched for are modified on a frequent basis as national and local guidance changes. Read codes are available on request. The current areas include: • Height • Weight • Ethnicity • Main language • Learning Disability diagnosis • Cancer diagnosis • Patient living in a Care Home/Nursing Home/Residential Home • GP Practice/Branch Please note: It is important that we are able to extract patients per practice even if the practice is part of a larger group and having the same practice code- i.e. the search in this case would have to identify the branch within the practice as the programme is locality based.
Exclusion Criteria	The search will apply the following exclusion criteria Exclusion Criteria: 1. People registered on the Palliative Care Register 2. People with a lung cancer in the previous 5 years 3. People with metastatic cancer, but not metastatic prostate cancer

Frequency of extraction	Extraction as per direction of HNY Cancer Alliance, this will be all practices within a 'Place' boundary either in one or two extractions. Indicative timescales have been provided for the additional searches relating to ageing-in however this will need to be confirmed with HNY Cancer Alliance.
Data to be shared	<u>Patient Identifiable</u> Patient identifiable data will be shared with the registered practice, North Lincolnshire and Goole NHS Trust, or others as authorised by the practice, where a legal basis exists <u>Non-Identifiable</u> The ICB and Cancer Alliance will be provided with total numbers of patients identified at each practice for: • Referral • No smoking status recorded Further aggregate data may also be requested
Authorised Recipients	• The registered GP practice of the patient. • North Lincolnshire and Goole Hospitals Trust
Special Conditions	None
Data Retention	3 Months
Authorisation	
Practice Name	
Practice Code	
Signatory Name	
Position	
Date	
Signature	

APPENDIX A
GP SCHEDULE

NORTH EAST LINCOLNSHIRE

Ageing in extracts for North East Lincolnshire practices covered by NLaG

Practice Code	Practice
B81031	WOODFIELD MEDICAL GROUP
B81091	LITTLEFIELD SURGERY
B81016	PELHAM MEDICAL GROUP
B81039	THE ROXTON PRACTICE
	THE ROXTON PRACTICE (WEELSBY VIEW SITE)
	THE ROXTON PRACTICE (KEELBY, BRANCH ONLY)
Y01948	OPEN DOOR SURGERY
Y02684	QUAYSIDE MEDICAL CENTRE
B81012	DR A KUMAR
B81697	DR P SURESH BABU
B81087	BIRKWOOD MEDICAL CENTRE
B81655	GREENLANDS SURGERY
B81015	CLEE MEDICAL CENTRE
	CLEE MEDICAL - STIRLING STREET (BRANCH ONLY)
B81108	DR A SINHA
B81606	DR MATHEWS
B81642	DR OZ QURESHI
B81030	SCARTHO MEDICAL PRACTICE
	CHANTRY HEALTH GROUP (BRANCH ONLY)
	THE LYNTON PRACTICE (BRANCH ONLY)
B81003	BEACON MEDICAL PRACTICE
B81656	RAJ MEDICAL CENTRE
B81665	HEALING PARTNERSHIP
B81663	CORE CARE FAMILY PRACTICE